

ZILLA PARISHAD, BURDWAN

ENGINEERING WING

COURT COMPOUND, P.O. & DIST.- BURDWAN PIN - 713101.

Phone : 0342-2665684

Fax : 0342-2663327

e-mail - bzp.dist.engg@gmail.com /zp_bwn@yahoo.com

Date:- 29/09/2016

Memo. No:- DE/e-EOI/646

ELECTRONIC NOTICE INVITING EXPRESSION OF INTEREST OF THE DISTRICT ENGINEER, BURDWAN, ZILLA PARISHAD

(Submission of bid through on-line)

The Burdwan Zilla Parishad is looking for an experienced /reputed agency, preferably by a Service Co-operative or Body constituted under any Act having experience in Service & Event Management, for operation and maintenance of the installed facilities at Bardhaman Bhaban, Sadhanpur, Bardhaman as a franchisee of the Zilla Parishad, Burdwan, through e-filing for the following service by **two cover system**. Pre-qualification documents in a separate cover and Financial Bid document in another cover are to be submitted by the bidder.

Sl No	Name of Service	Minimum Annual Lease Amount (Rs.)	Amount of Earnest Money (Rs.)	Period of Lease
(Re-Tender, 2nd Call)				
1	Management for Operation & Maintenance including Hospitality service of the installed facilities at Bardhaman Bhavan, Sadhanpur, Bardhaman on lease basis.	Rs.27,00,000 /-	Rs. 2,00,000/-	Three Years

The Burdwan Zilla Parishad also intends to augment the facilities offered for Tourists at Bardhaman Bhaban to exploit the tourism potential of Burdwan District. The agency may propose the use of additional place within the Bardhaman Bhaban Campus for providing the services. The additional space and services will be allowed to the agency as 'franchisee' of Zilla Parishad, subject to payment of requisite fees to be determined by Zilla Parishad.

The agency will have to arrange booking of accommodation at Bardhaman Bhaban on behalf of the Zilla Parishad in such manner as may be directed.

The detailed terms of reference for operation and maintenance of Bardhaman Bhaban may be obtained from the web site or Zilla Parishad Office during office hours. (Details of which has been narrated in "Instructions to Bidders"). Agency interested in visiting Bardhaman Bhaban for ascertaining the possibilities may also get in touch with District Engineer, if necessary.

Agency expressing interest will have to submit a Comprehensive Project proposal indicating the services and facilities proposed to be offered for promotion of tourism and additional services and facilities proposed to be offered to the boarders of Bardhaman Bhaban through e-filing. In the event of e-filing, intending bidder may download the document from the web-site directly by the help of digital signature certificate and necessary Cost of Earnest Money may be remitted through Demand Draft/ Pay Order/ Banker's Cheque issued from any scheduled Commercial Bank in favour of the **District Engineer, Zilla Parishad, Burdwan** payable at **Burdwan** and same may be documented through e-filing. (Details of which has been narrated in "Instructions to Bidders")

The Cost of Earnest Money should be sent physically to the office of the District Engineer, Zilla Parishad, Burdwan, along with a forwarding letter under sealed cover within stipulated **Date & Time schedule** before bid opening. Both **Technical Bid & Financial Bid** will have to be submitted concurrently duly digitally signed in the Govt. Web-site [https:// etender.wb.nic.in](https://etender.wb.nic.in). Tender document may be downloaded from web-site and submission of Technical Bid & Financial Bid will be done as per EOI.

1. **Eligibility criteria for participation in bid:-**

- i) The prospective bidders shall have satisfactorily provided as prime agency one similar nature of service & event management of equivalent facility having yearly turn over not less than forty lakh for a period of at least three years during the last 5(five) years prior to the date of issue of this notice under P.W.D., C.P.W.D., Zilla Parishad & similar any other Govt. Deptt. Copy of credential certificate obtained from order issuing authority along with copy of order should be produced along with the technical bid.
 - ii) a) Trade License b) PAN Card c) Current Professional Tax Receipt d) Current Income Tax acknowledgement Receipt e) Reports on the financial standing of the Bidder, such as profit and loss statements and Auditor's reports for the past three years.
 - iii) A prospective bidder shall be allowed to participate in the bid either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applicants will be rejected for that job only.
 - iv) The Partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum.
2. Service Tax, Vat, Royalty & all other statutory levy, if required, will have to be borne by the bidder.

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[Signature]

3. The Burdwan Zilla Parishad have absolute discretion in evaluation of the proposals and their selection in the matter shall be final and binding upon all the interested parties. Expression of interest by any party shall not be deemed to confer any right for selection or any obligation on the part of Zilla Parishad to agree to any of the proposals.
4. The Agency shall quote their amount (Both in figures as well as in words) in the given space of Financial Bid Documents only.
5. Bids shall remain valid for period not less then 120 (one hundred twenty) days from the date of opening of Financial Bid.

6. **Date & Time Schedule :-**

Sl. No.	Particulars	Date & Time
i)	Date of Uploading of EOI, Documents (online)	01.10.2016 at 18.55 IST
ii)	Date of start of downloading the documents etc.	01.10.2016 at 18.55 IST
iii)	Date of pre-Bid meeting with intending bidders to be held at Zilla Parishad, Burdwan.	05.10.2016 at 12.00 IST
iv)	Date of start of submission of Technical Bid & Financial Bid.	05.10.2016 at 16.00 IST
v)	Date of closing downloading the documents etc.	20.10.2016 at 10.00 IST
vi)	Date of closing of submission of Technical Bid & Financial Bid.	20.10.2016 at 17.00 IST
vii)	Date of submission of Original Demand Draft/Pay Order/ Banker's Cheque against cost of Earnest money to the office of the District Engineer, Zilla Parishad, Burdwan	21.10.2016 upto 12.00 IST
viii)	Date of opening of Technical Bid	21.10.2016 at 14.00 IST
ix)	Date of opening of Financial Bid	To be intimated latter after-finalisation of technical bid evaluation .

7. Prospective bidder are advised to note carefully the minimum qualification criteria as mentioned in "Instructions to Bidders" before bidding.
8. Zilla Parishad, Burdwan reserves the right to cancel the e-EOI due to unavoidable circumstances and no claim in this respect will be entertained.
9. Bid from Joint Venture is not allowed.
10. In case of any change of date, corrigenda, addenda, due intimation will be given in web site <http://www.burdwanzp.org/> Notice Board of Zilla Parishad.

M. K. N. V.

29/9/2016
District Engineer
Burdwan

Memo. No. DE/e-EOI/646/77

Date:-29/09/2016

Copy of Notice Inviting Expression of Interest forwarded for favour of information with request to kindly display in the Notice Board for giving wide publicity to the :-

- 1-2) Sabhadhipati/Sahakari Sabhadhipati , Zilla Parishad, Burdwan.
- 3) District Magistrate , Burdwan & Executive officer , Zilla Parishad, Burdwan
- 4-6) Additional Executive Officer / Financial Controller & Chief Accounts Officer/ Secretary, Z.P. Burdwan
- 7-8) Adhyaksha, District Council/ Karmadhakshya, (All) , Z.P. Burdwan
- 9) D.I.O. & T.D., NIC, Burdwan is requested to arrange publication in Web Site <http://www.bardhaman.nic.in>
- 10) Dy. Secretary/D.I.A., Z.P. Burdwan is requested to arrange publication in Web Site <http://www.burdwanzp.org>
- 11-16) Sub Divisional Officer, Burdwan Sadar(South)/ Burdwan Sadar (North)/ Kalna/Katwa/Asansol/Durgapur
- 17-25) Executive Engineer, WBSRDA, Bardhaman Division, Bardhaman / Executive Engineer, WBSRDA, Durgapur Division, Kanksa / Executive Engineer, P & R.D. Deptt, Z.P. Burdwan / Executive Engineer-I, Burdwan Division , P.W.D., Aftab Club, Burdwan / Executive Engineer-II, Burdwan Division , P.W.D.,Aftab Club, Burdwan / Executive Engineer, Asansol Division , P.W.D. / Executive Engineer, Burdwan Highway Division-I, P.W.(Roads) Directt., Aftab Club, Burdwan / Executive Engineer, Asansol Highway Division, P.W.(Roads) Directt., Asansol/ Executive Engineer, Burdwan Highway Division-III, P.W.(Roads) Directt., Burdwan.
- 26-56) Sabhapati/ Executive officer, Burdwan - I / Burdwan - II / Bhatar / Ausgram - I / Ausgram - II / Galsi - I / Galsi - II / Khandaghosh / Raina - I / Raina - II / Memari - I / Memari - II / Jamalpur / Kalna - I / Kalna - II / Monteswar / Purbasthali - I / Purbasthali - II / Katwa - I / Katwa - II / Mongalkote / Ketugram -I/ Ketugram - II / Durgapur- Faridpur / Andal / Pandabeswar / Kanksa / Raniganj / Jamuria / Barabani/Salanpur Panchayet Samity.
- 57-61) Assistant Engineer, Estimate Section / Asansol / Burdwan-I / Burdwan-II / P & RD, Z.P. Burdwan
- 62-66) S.A.E., Estimate Section / H.C./ Acctt. , D.E.'s./Acctt. ,ZP / Estr. R.D. Dept., Z.P. Burdwan
- 67-77) All S.A.E. 's (Civil)/ S.A.E. (Electrical) , Z.P. Burdwan

Notice Board, Engineering Wing. Z.P. Burdwan /One Extra Copy to District Engineer, Burdwan

M. K. N. V.

29/9/2016
District Engineer
Burdwan